

CARL SANDBURG COLLEGE

(544<sup>th</sup> Meeting)

Regular Meeting – December 20, 2001

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, December 20, 2001, at 7:00 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson  
Ms. Gayla J. Pacheco, Vice Chairperson  
Mr. Thomas H. Colclasure, Secretary  
Dr. D. Wayne Green  
Mr. John A. Kraus  
Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist  
Mr. Jed Strom, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Carol Gronewold, Mr. David Kellogg, Ms. Carol Kreider, Mr. Dennis Maurer, Mr. Steve Norton, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, Mr. Mike Walters, and Ms. Lora Wright. Faculty: Mr. Dan Yassenko, Faculty Representative; Mr. Wendall Hunigan, and Ms. Mary Robson. Staff: Ms. Cathy Lagnese, Staff Representative; Mr. Steve Alfaro, Ms. Cheryl Cummings, Ms. Terry Tiller, and Mr. Doug Ray. Others: Mr. Eric Anderson, Harris Trust & Savings Bank; Ms. Yvonne Knapp, Mr. Mike Robson, and representatives of the media.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 2

EXECUTIVE SESSION

7:03 p.m.:

Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded a request for an Executive Session for the purpose of discussing employment, performance, or dismissal of specific employees of the public body, collective negotiating matters between the public body and its employees or their representatives, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

Voice vote – motion carried.

RECONVENE

8:59 p.m.:

The Regular Meeting of the Board reconvened at 8:59 p.m.

ROLL CALL:

Present: Mr. John T. Huston, Chairperson  
Ms. Gayla J. Pacheco, Vice Chairperson  
Mr. Thomas H. Colclasure, Secretary  
Dr. D. Wayne Green  
Mr. John A. Kraus  
Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist  
Mr. Jed Strom, Student Representative

Resolution/Termination of  
Employment of Henry C.  
Hill:

Dr. D. Wayne Green moved and Mr. Bruce Lauerman seconded the approval of the resolution terminating Robert A. Ballew, Angela L. Barker, Gareth L. Beams, Ladonna G. Clegg, Sara G. Frick, Ronald L. Green, Thad R. Jackson, David M. Kellogg, and Sharif Sidi-Haji, as employees of Carl Sandburg College as a part of the terminated Department of Corrections contract.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Consent/Non-Personnel:

Ms. Nancy Youngquist moved and Mr. Tom Colclasure seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of November 15, 2001, Meeting of the Board,
- bills for the month of November 2001.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 3

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Consent/Personnel: Dr. D. Wayne Green moved and Mr. John Kraus seconded the following items under the Consent Agenda/Personnel:

- granted a three week unpaid leave of absence to Ms. Susan Seiboldt effective March 29, 2002, and to continue through April 19, 2002 (under the Family Medical Leave Act),
- authorized The Annex Office Manager position which will be a Mid-Management Level II position to be funded from the Education Fund and also authorized The Annex Custodial position which will be a Physical Plant Level I position to be funded from the Operation and Maintenance Fund,
- employment of Ms. Marsha Pedigo, Foundation Assistant, effective January 2, 2002, at an annual salary of \$17,240 prorated, reflecting a Technical Level II position with a schedule address of #2 (this position is fully funded by the Carl Sandburg College Foundation),
- employment of Ms. Kay James, WIA Assessment Specialist, effective January 2, 2002, at an annual salary of \$25,508 prorated, reflecting a Direct Service Level IV position with a schedule address of #5 (this position is solely grant funded),
- employment of Mr. Gareth Beams, Custodial Supervisor, effective January 2, 2002, at an annual salary of \$23,970 prorated, reflecting a Mid-Management Level II position with a schedule address of #3.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Abstain”; Student Representative voted “Yea.”

Resignation Full-Time Accounting Instructor: Mr. Bruce Lauerman moved and Mr. Tom Colclasure seconded the resignation of Ms. Mary Kline, full-time accounting instructor, effective January 4, 2002.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”  
Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 4

Financial Reports: Mr. Bruce Lauerman moved and Mr. John Kraus seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Sandburg Education Association Contract Extension:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded the extension of the rolling collective bargaining agreement to cover fiscal years 2005 and 2006, with faculty and classified employees receiving fixed raises of 4.5 percent at the start of those academic years. See chart below:

Employees	FY-2005	FY-2006
Faculty	4.50% (including movement) on the faculty schedule.	4.50% (including movement) on the faculty schedule.
Effective	Start of 2004-2005 academic year	Start of 2005-2006 academic year
Classified (including regular part time)	4.50% (including movement) on the classified schedule	4.50% (including movement) on the classified schedule
Effective	7/1/2004	7/1/2005

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Final Tax Year 2001 Extensions:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded the resolution adopting the Annual Tax Levy by Community College District Number 518. The amounts shall be certified and filed with each County Clerk in the District before the last Tuesday of December 2001.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 5

Final Tax Year 2001

Extensions:

Mr. Bruce Lauerman moved and Mr. Tom Colclasure seconded the resolution that the sum of \$109,080 dollars be levied by the Board of Trustees to carry out the tax year 2001 protection, health and safety work approved by the Illinois Community College Board. And that the taxes be levied for the year 2001 be allocated 100 percent for Fiscal Year 2003 and that a copy of this resolution be filed with each County Clerk in the District before the last Tuesday of December 2001.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Big River Resources

Ethanol Plant-Tax

Abatement:

Mr. Bruce Lauerman moved and Mr. John Krause seconded the resolution establishing tax abatements in support of the potential Big River Resources Ethanol Plant in accordance with 35 ILCS 200/18-165.

MOTION:

On roll call vote, six members voted “Yea”; none voted “Nay”; one voted “Abstain.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Renewal Health and

Dental Insurance Program:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded the rates for insurance for the calendar year 2002 for both medical and dental coverage.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

SMART-Phase IV Long

Term Debt Refinancing:

Mr. Bruce Lauerman moved and Mr. John Kraus seconded the resolution providing for the issue of \$4,965,000 General Obligation Community College Bonds, Series 2001A, of Community College District Number 518, Counties of Knox,

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 6

Warren, Henderson, Mercer, Stark, Fulton, Hancock, Henry, McDonough, and Schuyler and State of Illinois, and the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Capital Funding for  
Community Colleges:

Ms. Nancy Youngquist moved and Mr. Tom Colclasure seconded the resolution calling for increased capital funding for Community Colleges.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Capital Project Application

Form-Maintenance Building: Mr. John Kraus moved and Dr. D. Wayne Green seconded the Capital Project Application Form (Maintenance Building) to be funded locally at an estimated cost of \$358,057, and to submit same to the Illinois Community College Board for subsequent approval.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

Projection, Health & Safety

Project-Budget Modification: Mr. John Kraus moved and Dr. D. Wayne Green seconded the Capital Project Application Form for a Protection, Health & Safety Project (Building E Code Compliance) with a projected budget of \$138,362 and submission of same to the Illinois Community College Board.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 7

Resolution of President Emeritus:

Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded the resolution conferring the title and position of President Emeritus upon Dr. Donald G. Crist and that he shall be accorded all rights and privileges thereto.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

PRESIDENT:

Dr. Crist reported that former United States Senator Paul Simon has agreed to be this year’s commencement speaker. Dr. Crist also thanked the Board for naming him as President Emeritus.

Nomination to Workforce Investment Board:

Mr. Tom Colclasure moved and Ms. Gayla Pacheco seconded the nomination of Mr. Thomas A. Schmidt to the Workforce Investment Board to replace Dr. Donald G. Crist.

MOTION:

Voice vote – motion carried.

DIRECTOR OF INSTITUTIONAL RESEARCH:

Ms. Lori Sundberg reported that the College was notified by Jerry Lack that Congressman Lane Evans was able to secure \$120,000 in the Education Bill for the Dental Hygiene Program. The College also recently had a grant funded for \$3,000 for ILCCO (Illinois Community Colleges Online) for the development of an online Developmental Psychology course. To date, the College has received funding for three grants from ILCCO. Sundberg also reported that the “Cultivating Successful Rural Economics: Benchmark Practices at Community and Technical Colleges” award the ETC received from Regional Technology Strategies and the U. S. Department of Agriculture Fund for Rural America has finally arrived. There were a total of 122 benchmark practices submitted from around the world and the ETC was one of 43 chosen. The ETC received a plaque a few months ago and the book was received this past week. The book with all the selected colleges will be on file in the Office of Institutional Research. Lastly, Sundberg stated that the College is currently working on an Economic Impact Study with ICCB. This is a study designed to show the economic impact the College has on its district as well as

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 8

the combined economic impact in to the state as a whole. Most if not all of the Colleges in the state are participating. Results of this study are anticipated in late March or early April.

DEAN OF TECHNOLOGY  
SERVICES:

Mr. Samuel Sudhakar reported that three faculty members and himself had the privilege of attending the League for Innovation Conference in Minnesota last month. Ms. Mary Robson and Sudhakar did a presentation on the Sandburg Educational Network, which was well received. Sudhakar stated that it is very gratifying to see that we are proceeding in the right direction with the Sandburg Educational Network and Sudhakar thanked the board for their encouragement and support of this initiative. Lastly, Sudhakar reported that the College is almost finished creating an online technology workshop for K-12 teachers. The College will be offering this for the first time in February 2002. The College is also planning to hold a two-day Cyber Camp for K-12 teachers next summer.

DEAN OF COMMUNITY

& EXTENSION SERVICES: Ms. Sherry Berg reported that the College received a glowing audit report from Denise Weitekamp, Illinois State Board of Education for the Sandburg Educational Network. Berg stated that Sudhakar and Robson need to be commended for their outstanding work.

DIRECTOR OF  
MARKETING &  
PUBLIC RELATIONS:

Ms. Robin DeMott reported that in January there would be a ribbon cutting at the College for the new Protection, Health and Safety Project work done recently at the College. DeMott is also tentatively looking at February 21, 2002, as a possible date for an Open House at The Annex building downtown (Dental Hygiene Program).

DIRECTOR OF  
FOUNDATION:

Ms. Shelle Summers reported that the Foundation has secured two new annual scholarships. The first being from Security Savings Bank of Monmouth and the second being from Stoerzbach, Morrison, Robertson, Wilcox & Alcorn, PC in honor of Robert Stoerzbach. Summers also reported that Stoerzbach, Morrison, Robertson, Wilcox & Alcorn, PC will begin funding an emerging endowment in January 2002.



MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD DECEMBER 20, 2001 – PAGE 9

VICE PRESIDENT OF  
BUSINESS SERVICES:

Mr. Thomas Schmidt reported that The Annex building is on schedule. Once again, Schmidt thanked the Physical Plant team for the tremendous effort they have continued to display throughout the construction phase and presently being without a home with the relocation of the Maintenance Building. Schmidt stated that the College should be proud of the enhancement in ADA compliance recently completed on the Main Campus.

VICE PRESIDENT OF  
INSTRUCTION:

Mr. Larry Benne reported that the College had a very successful semester in numbers as well as no snow days. Benne also stated that he would personally like to thank Dr. Crist and wish him well.

VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that it was a good semester and that the numbers look very good for the spring semester. Norton also thanked Dr. Crist.

ICCTA  
REPRESENTATIVE:

Mr. John Huston reported that the ICCTA Conference would be held in Springfield on January 11 and 12, 2002. Huston stated that the Annual AACC Conference would be held in Seattle, Washington in April 2002. The conference hosts a Presidents Academy Hail and Farewell Luncheon honoring retiring Presidents. Dr. Crist will be honored at that luncheon. As Carl Sandburg College guests, Dr. Crist and his wife will be attending the AACC Conference in Seattle. Huston encouraged all the trustees to attend on behalf of Carl Sandburg College and in recognition of Dr. Crist. Huston stated that he has been proud to serve on the Board and appreciates all that Dr. Crist has done for the College during his tenure.

ADJOURNMENT  
10:10 p.m.:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.